Quotation

Ref. No.: QT2026A0010
Date: 18 Oct 2026

FROM

Quotesketch Sample LLC

123 Demo Street - sample data, Demo City, California 00000, United States
+1 202 555 0100 · demo@example.com · https://example.com

TO

Atlantic Consulting Group

1801 Hollis Street, Halifax, Nova Scotia B3J 3N4, Canada
Tel: +1 902 555 1481 · ethan@atlanticconsulting.example

Attn: Ethan Moore

Subject: Office Desk and Workstation Supply

Thank you for your interest. Please find our quotation below for your consideration. We look forward to receiving your order confirmation.

Description	Qty	Unit price	Amount
Ergonomic Chair Adjustable ergonomic office chair	1	USD 375.00	USD 375.00
Office Desk Modern commercial office workstation desk	1	USD 420.00	USD 420.00
Office Installation Furniture delivery and installation service	1	USD 275.00	USD 275.00

Subtotal	USD 1,070.00
VAT (5%)	USD 53.50
GRAND TOTAL	**USD 1,123.50**

Terms & Conditions

1. **Payment Terms**: 100% payment in advance.
2. **Delivery**: Delivery within 7 working days.
3. **Quotation Validity**: This quotation is valid for 30 days.
4. **Return Policy**: Returns are subject to the agreed return policy.
5. **Warranty**: Warranty is provided according to the applicable manufacturer or supplier terms.

Please refer to the following pages for product details.

Bank Details

Bank: Global Commercial Bank · **A/C:** 1234567890 · **IBAN:** DMM1234567890
Account Name: Dummy Account · **SWIFT:** DMMQS

Attachments

1. Product Brochure

Thank you for your business

For questions about this quotation:
John P · Sales Manager · dummy@quotesketch.com · 0001122112

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Product Specifications

Office Furniture Product Showcase



Ergonomic Office Chair EC-500	
Specification	**Details**
Backrest	Breathable mesh with ergonomic lumbar support
Seat adjustment	Pneumatic height adjustment with cushioned seating
Base and mobility	Five-star base with smooth-rolling caster wheels
Armrests	Fixed armrests with comfortable support
Recommended use	Daily office and workstation use

Workstation Desk WD-120	
Specification	**Details**
Dimensions	120 × 60 × 75 cm
Desktop material	Durable laminated engineered wood
Frame	Powder-coated metal support frame
Cable management	Integrated cable routing provision
Design	Modern rectangular workstation with a neutral finish